

# CONSTRUCTION SITE SHUTDOWN CHECKLIST

Keep your site safe and secure during project suspension – whether due to a confirmed case of COVID-19 or a provincially mandated shutdown – with this construction site shutdown checklist.

1

## SECURE YOUR SITE FENCING

- Walk the perimeter to ensure the fence line is intact and all fence panels are secured
- Secure gates with a chain and padlock, or barricade entrances with hoarding or jersey barriers
- Implement additional measures like security clamps or spike rails to further enhance the security of your construction fencing while your site is unoccupied

## 2

### PROTECT YOUR VALUABLES

- Move tools, equipment, and material away from the fence line, and preferably out of sight – or better yet, remove them from the site
- If possible, store equipment and tools in a locked shed or trailer
- Block visibility of key areas using hoarding, banners, or privacy screen
- Immobilize your equipment by removing batteries and wheels, and locking out controls

## 3

### MAKE IT LOOK IMPOSING

- Add “NO TRESPASSING” signs to your perimeter fence, and make it known if you have a surveillance system
- Keep lights on your hoarding or perimeter fencing to deter thieves
- Block visibility of key areas using hoarding, banners, or privacy screen
- Add cameras and a remote guarding service, if you haven’t already

## 4

### MAKE IT SAFE

- Walk the perimeter of your site to check for potential trip hazards. If your perimeter fence poses a trip-and-fall risk, move the fence line or install safety ramps
- Secure or anchor anything that could be susceptible to the wind, including temporary structures and perimeter fencing – especially if you’ve added banners or screening
- Set up a locked compound around the base of your crane using hoarding or a high-security fence system to prevent unauthorized access